



“I Have a Dream”® Foundation-Oregon

1478 NE Killingsworth Ave, 1st Floor Portland, OR 97211

Ph: 503-287-7203 Fax: 503-287-0539 www.ihadoregon.org

September 2006

Dear Future Dream Maker!

Thank you for your interest in “I Have a Dream”® Foundation-Oregon! We are excited that you are ready to learn more about our organization in order to help the dreams of an Oregon student come true. As one volunteer has said, “The most rewarding experience is seeing the kids grow...I’ve made a definite difference in their lives.”

“I Have a Dream”® Foundation-Oregon is committed to bringing a volunteer, community-oriented aspect to every project. We do this through the inclusion of dedicated volunteers and paid staff members on each project team in order to provide our students with the most effective and diverse program possible. We strive to match our volunteers’ skills with our organization’s needs while providing them training, support and opportunities for growth. This enables us to facilitate more individualized support for at-risk youth, a more diverse set of successful role models, and contribute to cross-cultural understanding and relationships within the community.

To begin your process of becoming a Dream Maker, we need you to read the following packet. Once you have returned the following information, I will contact you about an interview, our training calendar, and our background check process. Mutually, we will decide which class and Dreamer will benefit from your skills and experience the most!

Please Return:

- **Application**
- **References**
- **Copy of a Photo ID**

Please Read:

- **Fingerprint Background Check Information**

I look forward to getting to know you better and finding the right position for you in our organization.

Sincerely,

Katie-Jay Scott
Volunteer Coordinator
“I Have a Dream”® Foundation-Oregon
katiejay.scott@ihadoregon.org



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VOLUNTEER AND MENTOR APPLICATION

Name: _____

Address: _____

Phone Number(s): _____

Best time to contact you: _____

Email: _____

Occupation/Title: _____

Employer: _____ Phone: _____

Birth date: _____ Gender: _____ Ethnicity (optional): _____

Please check all areas of interest: Age group/area preference:

- | | |
|------------------------------------|---|
| _____ Program Assistant | Portland: |
| _____ Tutor | _____ 6 th grade, NE Portland |
| _____ Workshop Facilitator | |
| _____ Special Events | Forest Grove: |
| _____ Translator/Interpreter | _____ 8 th grade, Neil Armstrong Middle School |
| _____ College Preparation | _____ 10 th grade, Forest Grove High School |
| _____ Administrative | _____ 11 th grade, Forest Grove High School |
| _____ Dream Maker Mentor Program | |
| _____ Other, Please Specify: _____ | |

Languages (other than English): _____

Please list **any** and **all** past work or volunteer experience, especially any tutoring, teaching, or mentoring, and any related work you have done with individuals in multicultural environments; feel free to attach your resume:

Please list in order of preference, the general and/or specific area(s) in which you feel qualified to tutor:

Please list any special skills, hobbies or interests that you would be willing to share with the program:

Why are you interested in volunteering with “I Have A Dream” Foundation – Oregon? What do you hope to gain from this experience?

Availability:

Can you commit at least one school term to this program (circle one)? Yes No Unsure

Can you commit at least one school year to this program (circle one)? Yes No Unsure

Please Explain:

How often would you like to volunteer? _____ Weekly _____ Bi Weekly _____ Monthly

What days and times are best for you (keep in mind that after school programs usually take place Monday-Thursday, 2:30 - 5 p.m.)?

Do you have any accommodation or access needs that we can provide for you? If so, what?

Have you been convicted of a crime other than a traffic violation? If so, state the date, nature, and circumstances of the crime:

I certify that the information contained in this application is true. I also understand that the “I Have a Dream”® Foundation-Oregon is required to run a background check, which includes a police check, on all volunteers who work with youth.

The “I Have a Dream”® Foundation-Oregon has my permission to run a background and police check, and to verify all statements in this application.

Signature

Date

Please return completed application, background check, and copy of photo ID to “I Have a Dream”® Foundation – Oregon

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Date Received: _____

Date Interviewed and by whom: _____

Accepted ____ Denied ____ Working with Class _____

“I Have a Dream”[®] Foundation-Oregon

Please give three references, other than relatives, who can recommend you:

Professional (Paid or Volunteer):

1) Name: _____

Address: _____

Email Address: _____

Phone Number(s): _____

2) Name: _____

Address: _____

Email Address: _____

Phone Number(s): _____

Personal

3) Name: _____

Address: _____

Email Address: _____

Phone Number(s): _____

Authorization

I give my authorization to “I Have a Dream”[®] Foundation-Oregon to verify the above references.

Signature

Date

Fingerprint Background Check

Beginning September 1, 2006, **all Volunteers who work with Dreamers** need to complete a fingerprint-based background check according to “I Have a Dream”® Foundation-Oregon policy.

This is a **free** service provided by Oregon Mentors and can be done at a time and location convenient for you. Unfortunately, Oregon does not currently have the ability to share confidential information such as background check results, so even if you have been previously fingerprinted for employment or volunteering, we must have you register with us.

After you have completed the application and turned in a photo ID, please contact Mike Madden, Operations Manager, to schedule a date and location that is convenient for you.

Mike Madden

mike.madden@ihadoregon.org

office: 503.287.7203 ext 8

cell: 503-577-7213

Thank you so much for your cooperation. Please note that having incidents on your record does not necessarily disqualify you from working with Dreamers.